

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH (MDCH) INTERNSHIP PROGRAM
INTERNSHIP DESCRIPTION FORM

| INTERNSHIP HOST INFORMATION | |
|--|---|
| State Department / Agency: MDCH | |
| Administration / Office: DCH Lab | |
| Location of Internship: Lansing, MI | |
| Intern Supervisor's Name(s): Ninah Sasy | |
| Intern Supervisor's Title(s): Chemical Threat Lab Exercise Coordinator | |
| Intern Supervisor's Phone: 517-335-9190 | Intern Supervisor's Email: sasyn@michigan.gov |

| APPROVAL | |
|---|--|
| Supervisor Approval <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Approving Supervisor Name (signature not required): Patricia Clark |

| INTERNSHIP SCHEDULE | |
|---|---|
| Internship Time Period: Summer (May - Aug) - 2014 | Internship Hours Requested Per Week: 5-10 |

| PREFERRED EDUCATION | | |
|--|--|---|
| Major / Minor: | | |
| Level of Education: Open to Undergraduates and Graduates | | |
| Preferred Skills / Qualifications: | | |
| – Science and education majors preferred | | |
| Through this internship, student intern will develop or further strengthen the following competencies: | | |
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Continuous Learning | <input type="checkbox"/> Initiating Action |
| <input type="checkbox"/> Building Strategic Working Relationships | <input checked="" type="checkbox"/> Contributing to Team Success | <input checked="" type="checkbox"/> Innovation |
| <input type="checkbox"/> Building Trust | <input type="checkbox"/> Customer Focus | <input checked="" type="checkbox"/> Planning & Organization |
| <input type="checkbox"/> Coaching | <input checked="" type="checkbox"/> Decision Making | <input type="checkbox"/> Tech/Prof Knowledge & Skills |
| <input checked="" type="checkbox"/> Communication | <input type="checkbox"/> Follow-Up | <input checked="" type="checkbox"/> Work Standards |

| INTERNSHIP DESCRIPTION | |
|---------------------------------------|--|
| Internship Title: Lab Outreach Intern | |
| Intern Responsibilities / Projects: | |
| – Some responsibilities include: | |
| – | • Participate in science outreach events |
| – | • Develop videos and experiments for our website |

| APPLICATION PROCESS | | |
|---|------------------|--|
| Submit: 1) internship application , 2) résumé, and 3) cover letter to the appropriate Internship Coordinator. | | |
| Administration | Coordinator | E-mail |
| Public Health | Stella Christian | ChristianS@michigan.gov |
| Behavioral Health & Developmental Disabilities | Jan Zwarka | ZwarkaJ@michigan.gov |
| Medical Services | Trena Larner | LarnerT@michigan.gov |
| Policy & Planning | Shelly Murrell | MurrellS@michigan.gov |
| Operations | Kevin Bartley | BartleyK@michigan.gov |
| Other | Irda Kape | Kapel@michigan.gov |

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For more information about the Michigan Department of Community Health Internship Program,
Please visit: www.michigan.gov/mdch/careers -click on Internships